



The Northwest Hills Council of Governments
Litchfield, CT

REQUEST FOR

PROPOSALS

(RFP)

for

**THE OPERATION OF A TWO-YEAR HOUSEHOLD
HAZARDOUS WASTE (HHW) COLLECTION
PROGRAM**

Submission Due Date: February 21, 2025



SPECIFICATIONS
FOR
THE OPERATION OF A TWO-YEAR HOUSEHOLD HAZARDOUS
WASTE COLLECTION PROGRAM

I. OVERVIEW AND INTENT

The Northwest Hills Council of Governments (“NHCOG”) will be coordinating a Household Hazardous Waste Collection Program (“the PROGRAM”) to be operated by a licensed hazardous waste management firm (“VENDOR” or “CONTRACTOR”). The PROGRAM is structured to serve up to seventeen of the twenty-one member towns of the NHCOG (“the TOWNS”).

The NHCOG is issuing this Request for Proposals (“RFP”) to select a CONTRACTOR to operate the PROGRAM for the two-year period from 2025 through 2026 (2 events per year for a total of 4). However, the NHCOG and selected contractor may extend the agreement for additional one-year periods if agreed upon by NHCOG and the selected VENDOR/CONTRACTOR if prices do not exceed 3% year over year.

II. STATEMENT OF WORK

The PROGRAM is designed to provide for collection of Household Hazardous Waste over a two-year period through a series of four separate Collection Day events at the sites and tentative dates designated herein. All work required for material drop-off, identification, segregation, packaging, labeling, manifesting, transportation, and disposal shall be conducted by the CONTRACTOR.

A. Collection Sites

1. Map

Included as Attachment A is a map of all TOWNS showing the general location of the two proposed Collection Day sites.

2. Locations and PROGRAM Schedules

The event dates will be established in coordination with the selected vendor but shall be in the late spring/summer and fall. Events will be held in Torrington and Canaan (Falls Village).

The CONTRACTOR must be on site, set-up and ready to accept vehicles by 8AM on the day of the Collection Day even if the event does not officially start until 8:30AM or 9AM. Preventing a backup of vehicles is critical to the success of the event and public perceptions for future event participation.

B. Town Populations

Populations of the seventeen TOWNS potentially participating in the PROGRAM are as follows based upon the State of Connecticut Department of Public Health estimated population:

<u>Town</u>	<u>2023 Population</u>
Barkhamsted	3,677
Canaan	1,082
Cornwall	1,575
Colebrook	1,368
Goshen	3,232
Hartland	1,912
Harwinton	5,612
Kent	3,066
Litchfield	8,293
Morris	2,272
New Hartford	6,709
Norfolk	1,596
North Canaan	3,204
Salisbury	4,240
Sharon	2,744
Torrington	35,550
Winchester	<u>10,236</u>
Total	96,368

C. Past Household Hazardous Waste Collection Days

Included as Attachment B to this RFP is a profile of recent Collection Days held in the regional area. This shows participation levels for regional Collection Days held in 2024. This data is included for information purposes only and is not necessarily an indicator of the participation levels which can be expected at the upcoming Collection Days in the Region.

D. Waste to be Accepted or Excluded

In general, all hazardous wastes generated from households shall be acceptable with the following exceptions, subject to revision should requirements change:

- waste motor oil

- car batteries
- tires
- computers and other residential consumer electronics
- radioactive materials
- significant quantities of asbestos
- explosives (ammunition, fireworks, explosives, flares etc.) and ordinance materials
- infectious and biological wastes (as defined by the Connecticut State Department of Health)
- medicines and syringes
- commercial or industrial waste
- wastes that are illegal to dispose in the United States and/or the State of Connecticut
- any other Household Hazardous Waste which is not acceptable to the CONTRACTOR and is identified as such in the CONTRACTOR's proposal.

Wastes generated from non-residential sources will not be accepted in this program except for CESQGs as provided for under Section H. Reasonable amounts of acceptable household hazardous waste aggregated by the TOWNS shall be accepted.

If other materials are presented that are deemed not acceptable for disposal by the CONTRACTOR in accordance with NHCOG guidelines for acceptability of such waste, they shall be returned to the participant without cost or liability to the TOWNS or NHCOG.

The list of “**Acceptable Household Hazardous Waste Materials**” is included as Attachment C in this RFP package. This listing is a general guide of materials that by experience have been brought to collection days in the region and is not to be considered an all-inclusive list. If the waste is not in its original container, the CONTRACTOR may, at his discretion, accept the material, provided that the participant can provide information sufficient to ensure proper identification, packaging and disposal of the waste material. This decision is entirely at the discretion of the CONTRACTOR and shall not create any liability to the TOWNS or NHCOG.

E. Set Up Provisions

The CONTRACTOR shall have available sufficient material to handle and process the maximum volume of waste anticipated. This shall include, but not be limited to, safety equipment, clean-up equipment, rain protection, protection against spillage, an impermeable ground cover barrier (tarp, sheet plastic etc.) to protect all areas including the vehicle drop-off area and the interior of all dumpsters. Tenting for the CONTRACTOR's work area shall be required for all drop-off sites regardless of weather. The CONTRACTOR shall totally complete the preparation of his work site as outlined in its Work Plan prior to receiving any waste to ensure the safe and smooth flow of participants. If the CONTRACTOR so chooses and the NHCOC agrees, site preparation may be done in advance. The site shall be restored to its original condition and vacated by 5:00 pm on the collection day.

The CONTRACTOR is responsible for establishing the vehicle flow pattern to assure a smooth and efficient flow of participants in cooperation with the NHCOC Coordinating agent.

The CONTRACTOR is responsible for providing for a tent to be used as a cover for processing materials, a fork-lift truck, and any other equipment necessary to conduct the collection day.

The CONTRACTOR shall be responsible for all travel vehicle expenses, lodging, meals and associated costs to fully mobilize a sufficient labor force by 8:30 a.m. at the drop-off site on the collection day.

The CONTRACTOR shall have present during each collection the following personnel: A chemist or technician trained and certified in accordance with 29 Code of Federal Regulations Part 1910.120 (Occupational Safety and Health Hazardous Waste Operations and Emergency Response Training); a supervisor for the event, who will be responsible for site set-up and safety; sufficient trained employees to identify, accept, place in containers, load and remove HHW collected; a minimum of six trained and capable employees to remove household hazardous material from incoming vehicles, place the material in suitable carts, and transport to the vendor's unload tables; an additional six trained and capable employees to unload the collected waste from the carts to the unload tables for subsequent packing, and a minimum of twelve carts for employees to use in removing waste material from incoming vehicles. The goal of such staffing is to minimize the queue and wait time of participating households.

F. Waste Processing Provisions

The CONTRACTOR shall provide packaging materials in a quantity sufficient to handle the maximum volume of waste anticipated. This shall include, but is not limited to, drums, absorbent materials and labels. Unused packaging material will be retained by the CONTRACTOR at no expense to the NHCOCG.

The CONTRACTOR shall provide sufficient labor to package, label and process all of the waste received in such fashion to meet the specifications of the final disposal facility. The CONTRACTOR shall screen the participant's waste material for acceptability prior to removing it from their vehicle. Unacceptable waste shall be rejected and remain in the participant's vehicle. Acceptable waste shall be removed from the participant's vehicle and brought to the CONTRACTOR's presorting area for further processing.

After packaging, the CONTRACTOR shall load the waste materials and prepare the necessary waste manifests.

At all times during the event, the CONTRACTOR shall make its best effort to maximize both safety and processing speed of the operation in order to minimize wait time for the public.

G. Pre-Collection Day Conference

In order to provide an efficient and economical PROGRAM, the NHCOCG may conduct pre-collection day conferences with the CONTRACTOR, Coordinating Agent, and Host Town's coordinator. These conferences will serve as final review of Work Plans, traffic logistics and any recent developments in site layout or drop-off PROGRAM particulars. The conferences will be scheduled at a mutually convenient time and will be held at the collection site. If acceptable to the NHCOCG and the host town, the pre-collection day conference may be waived and replaced with a pre-collection day phone call or email.

H. Provisions for Conditionally Exempt Small Quantity Generators

The contractor shall make provisions for accepting waste from Conditionally Exempt Small Quantity Generators (CESQG) in the regional area for a one-hour period after the close of each of the Household Hazardous Waste Collection Days. Any waste accepted by the vendor during

this time shall be pre-arranged between the vendor and the CESQG, with a specific time for drop-off, and an agreed upon price for vendor acceptance and disposal of the waste. The CESQG shall pay all costs associated with the vendor acceptance and disposal of the waste, and all payments for vendor services shall be paid directly to the vendor by the CESQG. The NHCOC and the participating towns shall have no responsibility for the CESQG program except for providing a location where the CESQG may transfer their waste to the vendor for disposal. The vendor shall provide a listing of the scheduled CESQG drop-offs to the Region's Coordinating Agent at least two days before the scheduled collection.

III. CONTRACTOR'S RESPONSIBILITIES

The CONTRACTOR will be considered as generator of all the household hazardous waste collected at each of the collection sites and will be responsible and liable as such, including but not limited to responsibilities under the Resource Conservation and Recovery Act (RCRA), 42 USG Section 6901 et seq, (CERCLA), chapter 445 of the Connecticut General Statutes Section 22a-114 et seq and C. G. S. 22a-449 et seq and regulations promulgated thereunder. The services to be performed by the CONTRACTOR include, but are not limited to: a) the full and thorough operation of each collection site, which includes meeting all local, state, federal, and OSHA regulations, and; b) the receiving, consolidating, loading, transportation and disposal of household hazardous waste generated from operating these sites.

The CONTRACTOR will also be required to submit Work Plans for each collection site.

A. Work Plan Contents

An overall comprehensive Work Plan for each collection day is required, which outlines in detail the CONTRACTOR's intent from the beginning of the Site Preparation to the cleanup and restoration to original condition of the site and to the final shipment of waste material. A comprehensive plan of how materials dropped off under the PROGRAM will be recycled/disposed shall also be submitted with the Work Plan. Work Plans shall be submitted by the CONTRACTOR to the COORDINATING AGENT at least one month prior to the scheduled collection days. A scheduled collection day may not occur without a Work Plan approved by the COORDINATING AGENT. The COORDINATING AGENT's approval of this plan is not an assumption of responsibility for the adequacy of compliance with local, state, or federal authorities.

IV. TOWN'S RESPONSIBILITIES

A. Coordinating Agent

The NHCOC will provide a Coordinating Agent at all collection days. This Coordinating Agent will be responsible for volunteer training and overall site operations and will work with the CONTRACTOR to ensure a safe, efficient, and economic collection day. The Coordinating Agent will work in cooperation with the CONTRACTOR to minimize, to the fullest extent possible, the participant waiting time in line for dropping off waste. All inquiries by the CONTRACTOR regarding this PROGRAM shall be addressed to the Coordinating Agent.

B. Registration for Participants

As part of the PROGRAM, residents of TOWNS will be required to register prior to the Collection Day if they wish to bring material to the Collection Day. This information regarding number of participants will be provided to the CONTRACTOR 48 hours before the Collection Day.

C. Trash Disposal

The host town shall provide convenient space for the placement of dumpsters for the removal of waste packaging materials, containers and other non-hazardous waste generated by the participants and CONTRACTOR. The CONTRACTOR shall be responsible for providing the dumpsters and lining them with plastic material to prevent any leakage from the materials placed in the dumpster and for the disposal of this material.

D. Volunteers

The NHCOCG will provide and train volunteers for the control of traffic, registration, and traffic lane segregation at each collection site.

V. **CONTRACT TERMS/OTHER INFORMATION**

A. Time Period of Contract

The NHCOCG is requesting Responses to the RFP to operate the PROGRAM for the period March 1, 2025, through December 31, 2026.

B. Payment

The Coordinating Agent will coordinate payments by TOWNS to the CONTRACTOR based on completion of individual site collection PROGRAMS. The Coordinating Agent will coordinate payment to the CONTRACTOR of those funds requested for that particular collection day event within forty-five (45) days of receipt of complete submission of required information from the CONTRACTOR.

C. Termination of Contract

The Contract may be terminated by either party upon five days written notice, by mutual consent or in the event of persistent failures of performance of the material terms and conditions of the Contract by the other party through no fault of the terminating party.

The Contract may be terminated in whole or in part by either party for its convenience, provided that no such termination may be affected unless the party is given 1) not less than thirty (30) days written notice of intent to terminate

In addition, individual towns may elect not to participate in a particular collection day due to municipal financial or other constraints.

D. Equal Opportunity, Non-Discrimination, etc.

“(A) Every contract to which the state or any political subdivision of the state other than a municipality is a party shall contain the following provisions: (1) The contractor agrees and

warrants that in the performance of this contract he will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, sex, mental retardation or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the state of Connecticut. The contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved; (2) the contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the commission [Commission on Human Rights and Opportunities]; (3) the contractor agrees to provide each labor union or representative of workers with which such contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such contractor has a contract or understanding, a notice to be provided by the commission advising the labor union or workers' representative of the contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the contractor agrees to comply with each provision of this section and section 46a-68e and 46a-68f and with each regulation or relevant order issued by said commission pursuant to section 46a-56, 46a-68e and 46a-68f; (5) the contractor agrees to provide the commission on human rights and opportunities with such information requested by the commission, and permit access to pertinent books, records and accounts concerning the employment practices and procedures of the contractor as relate to the provisions of this section and section 46a-56. If the contract is for a public works project, the contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.

(B) For the purposes of this section, "minority business enterprise" is any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise and (3) who are members of a minority, as such term is defined in subsection (a) of section 32-9n; and good faith means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations. "Good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements.

(C) Determination of the contractor's good faith efforts shall include but shall not be limited to the following factors: The contractor's employment and subcontracting policies, patterns, and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.

(D) The contractor shall develop and maintain adequate documentation, in a manner prescribed by the commission, of its "good faith efforts."

E. Connecticut Occupational Safety and Health Act

For the safety and protection of all employees, the CONTRACTOR shall keep itself fully informed and currently up to date and comply with all provisions of the Department of Labor, Occupational Safety Administration, Title 29 Code of Federal Regulations Chapter XVII Parts 1910 - "General Industry Standard" and parts 1926 - "Construction Industry Standards" and such standards as adopted and promulgated by the State of Connecticut under Public Act 73-379 as amended.

The Coordinating Agent or his authorized representative may order any violations of the standards corrected immediately as they pertain to the safety and health of CONTRACTOR employees or volunteers of the TOWNS in the performance of their duties relative to the contract. Failure of the CONTRACTOR to correct the violation(s) shall be cause to order all work under the contract to be suspended. Such an order shall not be cause for a claim by CONTRACTOR for lost time and/or other damage. Furthermore, failure of the CONTRACTOR to correct the violation(s) after a reasonable time shall be grounds for the NHTCOG to terminate the contract, and in this event the CONTRACTOR shall be liable for all damages which arise as a result of said termination.

Nothing in this Section shall be construed to relieve the CONTRACTOR of his responsibilities as an employer under the Act. Any fines or penalties imposed on the NHTCOG resulting from violations on the job of the standards promulgated by the Act shall be paid by the CONTRACTOR.

The failure of the Coordinating Agent to order corrected a violation of the standards shall not constitute a waiver of such violation and it may be ordered to be corrected subsequently at any time.

F. Indemnification

To the fullest extent permitted by law, the Contractor shall be legally liable and responsible for, and shall indemnify and hold harmless NHTCOG and its respective officers, employees, and agents, and participating towns, (hereinafter the "Indemnified Parties") from and against any and all claims, liabilities, losses, costs, expenses (including reasonable attorney's fees), judgments and damages (hereinafter "Losses"), to the extent arising out of or alleged to arise out of the negligent acts, omissions or willful misconduct of the Contractor or any contractor, subcontractor, employee, or agent of the Contractor, provided, however, that the Contractor shall not be responsible for that portion, if any, of a Loss that is determined to be caused by the negligence of the NHTCOG.

A) The Contractor specifically agrees that its subcontractors, agents, or employees shall possess the requisite experience, knowledge, and character necessary to qualify them individually for the particular duties they perform. Further, it is expressly understood that the Contractor shall indemnify and save NHTCOG and participating towns harmless from and against all claims, suits, actions, damages, judgments, reasonable attorney's fees and costs of every description arising from and alleged to arise from the negligent performance of the services of the Contractor under this Agreement.

B) Negligent performance of service, within the meaning of this section, shall include, in addition to negligence founded upon tort, negligence based upon the Contractor's failure to meet professional standards resulting in errors in the work. Nothing in this Section or in this Agreement shall create or give to third parties any claim or right of action against the Contractor or NHTCOG. Notwithstanding anything in this agreement, in no event shall either the Contractor or NHTCOG be liable to the other for any indirect, special or consequential damages whether arising in contract tort (including negligence), statute

or strict liability.

- C) The Contractor shall assume responsibility and liability for personal bodily injury to the Contractor and/or damage to its property arising from activities associated with the Contractor's performance of its Work on this project except for any personal bodily injury and/or property damage caused by the solely negligent activities or willful misconduct of NHCOCG, its employees or its agents. Further, it is expressly understood that, to the fullest extent permitted by law, the Contractor shall hold NHCOCG harmless, from and against all claims, suits, actions, damages, reasonable attorney's fees and costs of every description to the extent resulting from personal bodily injury and/or damage to the Contractor's property while furnishing services pursuant to this Agreement. Contractor will waive subrogation in favor of NHCOCG and participating towns with respect to all insurance coverages, including workers compensation.
- D) To the fullest extent permitted by law, The Contractor shall indemnify and hold NHCOCG and participating towns harmless against any and all claims and losses arising out of, alleged to arise out of, or in connection with infringement of intellectual property rights by Contractor.
- E) The Contractor shall promptly and diligently defend, at the Contractor's own risk and expense, any and all suits, actions, or proceedings which may be brought or instituted against one or more Indemnified Parties for which the Contractor is responsible under this Section, and, further to the Contractor's indemnification obligations.
- F) The Contractor shall, and shall cause any agents of Contractor to, cooperate with NHCOCG in connection with the investigation, defense or prosecution of any action, suit or proceeding in connection with this Agreement, including the acts or omissions of the Contractor and/or any agent of the Contractor in connection with this Agreement.
- G) The provisions of this Section shall survive the termination of this Agreement. The standard of care for all services performed or furnished by the Contractor and its sub-Contractors will be the care and skill ordinarily used by members of the applicable profession practicing under similar conditions at the same time and in the same locality.
- H) Insurance requirements: Contractor shall provide NHCOCG with a certificate of insurance naming NHCOCG and participant towns as additional insureds on all policies except workers' compensation and pollution. The following minimum types and limits are required:

General liability insurance: 1 million/ 2 million aggregate

Statutory workers' compensation

Auto: including owned, hired and non-owned vehicles: 1 million

Pollution: 1 million

Excess/ Umbrella: 3 million

Contractor coverage shall be on a primary basis.

VI. DETAILS REGARDING THE REQUEST FOR PROPOSAL

A. Information to be Provided

Information in the Response to the RFP must use the following **RFP Response Forms**:

1. RFP Response Form #1 of 2 - Household Hazardous Waste Cost Detail

In order to evaluate the Responses to the RFP in a uniform way the NHCOG has provided RFP Response Form #1 of 2 that should be used for responding to the pricing portion of the RFP.

2. RFP Response Form #2 of 2 - Contractor Company Information

CONTRACTORS should include details regarding 1) standard operating procedures for conducting the actual collection day, 2) a safety plan which includes details on measures taken to prevent spills, and actions to be taken in the event of a spill. In addition, CONTRACTORS may include a narrative describing any additional wastes that are not acceptable other than those listed in this RFP

All Responses to the RFP must minimally provide information requested in RFP Response Form #1 of 2 and RFP Response Form #2 of 2. Responses to the RFP not including this information are incomplete and may not be considered for final evaluation.

All Responses to the RFP must be received no later than 3PM on Friday, February 21, 2025 and submitted electronically by email in one .pdf document to rphillips@nhcogct.gov and the subject line of the email shall read: **HHW RFP Response (Responder's Company Name)**.

The NHCOG assumes no liability for Responses to the RFP not received by the time set forth above or for Responses which are not transmitted electronically in .pdf format. All Responses will be acknowledged by NHCOG by e-mail reply at the time of receipt.

B. Withdrawal of Responses to RFP

No Response to the RFP may be withdrawn for a period of sixty (60) days after February 21, 2025, unless written consent of the NHCOG has been requested and received. A Response to the RFP may be withdrawn prior to February 21, 2025 at 3PM.

C. Opening of Responses to RFP

All bids shall be reviewed at 9AM on February 24, 2025 at the NHCOG office. All Responses received prior to the deadline shall be held by the NHCOG and the .pdf files shall remain unopened until the time and date set forth herein.

D. Questions

Questions regarding this RFP shall be submitted **only by email** to rphillips@nhcogct.gov by **EOB February 11, 2025**. Questions and answers will be provided in addendum form to all parties who contact NHCOG by email at rphillips@nhcogct.gov indicating their interest in responding to this RFP.

E. Award of Contract

The successful bidder shall be asked to enter into a contract with the NHCOG for program implementation. The Contract will be awarded to the lowest responsive and responsible bidder. "Lowest responsive and responsible bidder" is that firm whose Response to the RFP is lowest, who is qualified and competent to furnish the requested services, whose past performance of work for TOWNS in Connecticut has been satisfactory, whose PROGRAM is deemed to offer the most satisfying level of service, whose specifications are satisfactory to the NHCOG and whose Response to the RFP forms and documents comply with the procedural requirements of this Request for Proposal.

The NHCOG reserves the right, in its own discretion, to accept or reject any and all responses, to waive any irregularity and/or informality in any response and to request and receive additional information from any CONTRACTOR when such acceptance, rejection waiver or request is in the best interest of the TOWNS.

F. Additional Information.

The NHCOG may request additional information from CONTRACTOR as is determined necessary for the NHCOG to evaluate the CONTRACTOR's Response to the RFP.

BID FORM #1 of 2
REGIONAL HOUSEHOLD HAZARDOUS WASTE COLLECTIONS

Set-Up Fee: Please indicate if a set-up fee will be charged per collection event. Proposer must include an explanation of the services included as part of the set-up fee.

• **Set Up Fee, if any:**

None or \$_____per event

Please identify services and materials included in the Set-Up Fee:

Disposal: Proposers shall provide a quote on each item listed in the table below. Each quote shall be an all-inclusive volume-based cost. This cost shall include all management and staffing fees, equipment and supplies, waste transportation, and disposal costs. There are more than one industry standard container sizes for many of the collection items listed. Should a Proposer prefer to use a different container size for the collection events please indicate the size in the Custom Container column.

Any expenses over and above these fees incurred by the vendor shall be the responsibility of the vendor including trucking fees, disposal fees and any other fees.

Important Note: Connecticut passed a law, effective in July 2013, which establishes a new paint stewardship program. The program is coordinated through PaintCare Inc. (www.paintcare.org). All bidders are required to be participants in the PaintCare program and to have entered into a contract with PaintCare for the collection of PaintCare acceptable products at the HHW Day. On the HHW Day, the contractor shall remove PaintCare acceptable products from resident's cars and place them in a PaintCare provided one square yard collection bin. All costs associated with the collection, handling and disposal of PaintCare acceptable products will be at the contractor's expense. The quantity of PaintCare acceptable products dropped off will not be factored into the determination of the volume of waste to be paid for by the NHCOC for the Collection Day. Documentation of a vendor contract with PaintCare to participate in the PaintCare program shall be provided in the response to this RFP.

CESQG Affirmation. If selected as the vendor for this program, I hereby affirm our willingness, ability, and capacity to provide an opportunity for Conditionally Exempt Small Quantity Generators to dispose of waste as described in this Request for Proposal.

Signed: _____

Title: _____

Description/Type of Waste	Container Size/Unit	Custom Container	Price Per Unit
Acids	55 gal		\$
			\$
Aerosols	55gal		\$
	Cubic Yard Box		\$
			\$
Alkaline Batteries	30 gal		\$
	5 gal		\$
	55 gal		\$
			\$
Ammonia	30 gal		\$
	55 gal		\$
			\$
Asbestos (Friable)	5 gal		\$
	55 gal		\$
	Cubic Yard Box		\$
			\$
Asbestos (Non-Friable)	5 gal		\$
	55 gal		\$
	Cubic Yard Box		\$
			\$
Bulked Solvents	30 gal		\$
	55 gal		\$
			\$
Butane Refill	5 gal		\$
			\$
Carbon Monoxide Detectors	5 gal		\$
			\$
Caustic Alkali Liquids (Bases)	55 gal		\$
			\$
Cyanide Solids	55 gal		\$
			\$
Cyanide Solutions	5 gal		\$
	55 gal		\$
			\$
Fire Extinguishers	Per Cylinder		\$
			\$
Flammable liquids	55 gal		\$
			\$
Flammable liquids w/ Sludge	5 gal		\$
			\$

Description/Type of Waste	Container Size/Unit	Custom Container	Price Per Unit
Flammable solids	55 gal		\$
			\$
Flares/Fuses	5 gal		\$
			\$
Fluorescent bulbs CFL/Misc.	Bucket		\$
			\$
Fluorescent Bulbs tubular	4 ft box		\$
	8 ft box		\$
			\$
Glycols	55 gal		\$
			\$
Hydrofluoric Acid	5 gal		\$
			\$
Inorganic Acids	30 gal		\$
	5 gal		\$
	55 gal		\$
			\$
Lab Pack Incineration	5 gal		\$
			\$
Lab Pack Reactive	5 gal		\$
			\$
Lab Pack Treatment	5 gal		\$
			\$
Lithium batteries	5 gal		\$
			\$
Mercury	16 gal		\$
	30 gal		\$
	5 gal		\$
			\$
Ni-Cd batteries	16 gal		\$
	30 gal		\$
	5 gal		\$
			\$
Non PaintCare Accepted Packed Paint/Resins	55 gal		\$
			\$
Organic Acids	30 gal		\$
	5 gal		\$
	55 gal		\$
			\$
Organic Peroxides	30 gal		\$
	5 gal		\$

Description/Type of Waste	Container Size/Unit	Custom Container	Price Per Unit
			\$
Oxidizing liquids	55 gal		\$
			\$
Oxidizing solids	30 gal		\$
	5 gal		\$
	55 gal		\$
			\$
PCB Ballasts	5 gal		\$
			\$
PCB Solids	5 gal.		\$
	55 gal.		\$
			\$
Pesticides, Liquid	55 gal		\$
			\$
Pesticides, Solid	55 gal		\$
	Cubic Yard Box		\$
			\$
Pressurized gas - oxygen	5 gal		\$
			\$
Propane Tanks - one pound	5 gal		\$
			\$
Refrigerant Gas Cylinders	5 gal		\$
			\$
Smoke Detectors			\$
			\$

RFP Response Form # 2 of 2

Contractor Company Information

Name of Firm: _____

State in which organized: _____

1. The firm is qualified to do business and is in good standing in the State of Connecticut
Yes _____ No _____

2. The firm is in good standing with the:

U.S. Internal Revenue Service: Yes _____ No _____

Connecticut Department of Labor: Yes _____ No _____

U.S. Labor Department: Yes _____ No _____

Name of Parent Company/Companies: _____

Address of principal office: _____

Address of office that will manage this Program: _____

Number of employees in firm: _____

Number of employees in office that will manage this Program: _____

Name, address and telephone # of person to receive notifications and to reply to NHCOG

inquiries: _____

Listing of any violations or alleged violations of any local, state or federal environmental laws:

Company Experience

Copies of local, state and federal licenses and permits pertaining to the drop-off, handling, packaging, transportation and disposal of hazardous materials are enclosed: Yes_____No_____

Our company is thoroughly familiar with Connecticut DOT, EPA, and OSHA requirements for proper labeling, packaging, transporting and manifesting of household hazardous waste:
Yes_____No_____

Our company is thoroughly capable of utilizing labeling, packaging and segregation techniques that will meet the requirements of the final disposal facilities and assure acceptance of the waste at those sites: Yes_____No _____

A representative from our company has conducted a site visit of both proposed HHW Collection Day locations and finds them suitable for the proposed use: Yes_____No _____

Our company has the following experience with Connecticut's PaintCare program:

Staff Experience

Names of key personnel who will be assigned to this Program (attached resumes must include: 1) educational background, academic degrees, professional associations; 2) current job title, responsibilities and type of work performed; 3) experience on programs similar to that in this Program.)

Supervisor's name: _____

Involvement in the Program: _____

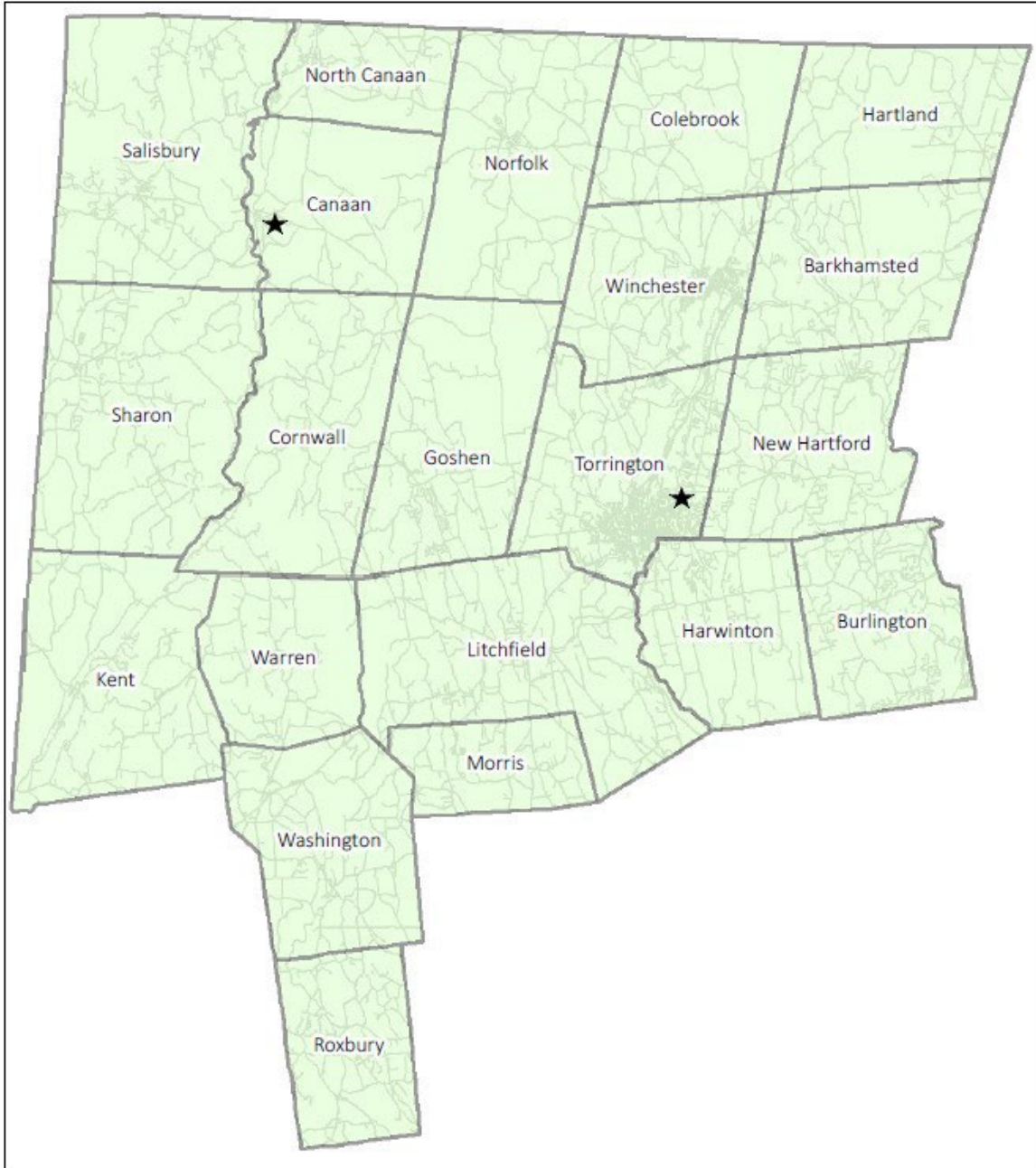
Resume is attached: Yes _____ No _____

Chemist's name: _____

Involvement in the Program: _____

Resume is attached: Yes _____ No _____

ATTACHMENT A
GENERAL PROJECT LOCATION MAP



Town of Canaan Location: Public Works Garage, 100 Railroad Street, Canaan/Falls Village

City of Torrington Location: Torrington Water Pollution Control Facility, Bogue Road, Harwinton

Attachment B
Profile of Past HHW Collection Days in 2024
Participating Households by Town

	6-8-24	10-19-24
Vehicles per Town	Falls Village Public Works Garage	Torrington WPC Department
Barkhamsted		54
Canaan	22	4
Colebrook	22	15
Cornwall	58	22
Goshen	43	54
Hartland		28
Harwinton	16	57
Kent	11	
Litchfield	43	77
Morris		3
Norfolk	20	9
North Canaan	36	2
RRDD1		
Salisbury	28	6
Sharon	15	7
Torrington	44	154
TOTAL VEHICLES	358	640

Profile of Past Collection Day – 2024
Total Waste Amount Collected by Type

640 Vehicles	10-19-2024	Torrington WPC Department
75	CYME	Cylinders
45	CYSM	Fire Extinguishers
188	CYLE	Cylinders
1	05CF	Lithium Batteries - Universal
28	55DM	Consolidated Solvents

10	FBIN	Non Proc Paints, Resins, Adhesives
1	05DM	Alk Dry Cell Batteries
1	30DF	Ni-Cad Batteries
1	55DF	Asbestos
1	55DF	Compact Fluorescent Lamps
4	4FTB	Straight Fluorescent Lamps
1	05DM	Lab Pack Flammables
21	55DF	RCRA Mixed Aerosols
3	55DF	Lab Pack Organics
1	05DF	Lab Pack Oxidizer
2	55DF	Lab Pack Oxidizer
2	05DF	Lab Pack Reactive Oxidizer
37	55DF	Lab Pack Pesticide Liquid
4	FBIN	Lab Pack Pesticide Solid
1	55DF	Lab Pack Corrosive Acidic
1	05DF	Lab Pack Acid and Compatibles
8	55DF	Lab Pack Corrosive Basic
4	55DF	Lab Pack Basic and Compatibles
1	05DF	Lab Pack Mercury
	Fixed Price	Curie Rad Smoke Detectors

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